

CHRISTIAN

VOCATIONAL

TRAINING SCHOOL



Spring 2010
Schedule of Courses

THE CVTS CODE

Christian Vocational Training School (CVTS) affirms certain essential basic principles and values. CVTS is also a community (made up of smaller families) and in that regard, upholds certain basic principles and standards of behavior that underlie its educational purpose. The Christian Vocational Training School Code will serve as a guide for the students, faculty and administration of the school.

LOVE will guide our interactions. EXCELLENCE will guide our work.

Based upon this Code, it is expected of all who participate in the teaching/learning/discipling at CVTS that:

1. The guidance of the Holy Spirit will be honored.
2. Students will be challenged to engage both their hearts and minds.
3. The personal information of fellow students/faculty will be kept confidential.
4. The classroom environment will be safe for all students.
5. The thoughts and opinions of others will be treated with respect.
6. Faculty members will be expected to prepare for each class meeting.
7. Students will be expected to complete assigned reading and tasks.
8. Students will be expected to arrive on time and prepared to participate.

The CVTS Code is designed to protect and promote principles and standards that are in keeping with our educational mission:

To provide biblical education and training that will facilitate the aspirations of Ephesians 4:1, which exhorts us to, "...walk worthy of the vocation wherewith [we] are called" (KJV). We nurture the life of the heart and the pursuit of truth within our school environment through effective teaching, learning, practice and development. We encourage the continual development of the character of Jesus Christ in each believer's life.

HOW TO REGISTER

Three methods are available for students to register for CVTS courses: paper, PDF downloadable format, and online submission via the Internet (www.cvtsonline.org). Paper registration forms are available at the CVTS Registration Office during posted registration times.

Registration fees (see below) must be paid in full at registration.

REGISTRATION DATES & TIMES

Online registration begins on January 1, 2010 at www.cvtsonline.org until the close of registration on February 14, 2010.

Regular on-site registration begins February 7, 2010, and occurs on Sundays and Monday through Friday.

- | | |
|-----------------|--------------------------------|
| *Sundays | Following each worship service |
| * Monday-Friday | 10 a.m.-3 p.m. |

SEMESTER DATES

- *Semester begins on Monday, February 15, 2010
- *Semester ends on Wednesday, May 12, 2010

For more registration information, please contact CVTS at 303.368.7120.

RELATED FEES

In order to register for spring 2010 courses, students must remit a **\$25 registration fee for each course. The registration fee for workshops is \$15.** However, there is **no registration fee for Bible Studies or Book Talks.** All fees are due in full at the time of registration. Registration fees may be paid by cash, check, money order, Visa or MasterCard.

Spring Courses and Workshops

The following list contains all spring 2010 courses and workshops for which you may register. Please note that details are subject to change; however, all changes will be indicated at the time of registration.

CVTS @ LUNCH

CVTS @ Lunch courses consist primarily of Bible Studies and Book Talks that allow business leaders, the local church and surrounding communities to participate in CVTS courses. There is no registration fee for these courses.

Book Talk: *Celebration of Discipline* (DS-303)

Instructor: Antwan Jefferson

Day: Wednesdays, beginning February 17, 2010

Time: Noon-1:30 p.m.

Course Length: 12 weeks

Book Talk: *Experiencing God* (DS-304)

Instructor: Kay Michaelis

Day: Tuesdays, beginning February 16, 2010

Time: Noon-1:30 p.m.

Course Length: 12 weeks

Exodus Bible Study (BS-102)

Instructor: Antwan Jefferson

Day: Mondays, beginning February 15, 2010

Time: Noon-1:30 p.m.

Course Length: 12 weeks

BIBLE STUDIES

Exodus Bible Study (BS-102)

Instructor: Antwan Jefferson

Day: Mondays, beginning February 15, 2010

Time: Noon-1:30 p.m.

Course Length: 12 weeks

COMMUNICATION STUDIES

American Sign Language II (CS-210B)

Instructor: Clarity Weeams

Day: Mondays, beginning February 15, 2010

Time: 6:30-8 p.m.

Course Length: 12 weeks

DISCIPLESHIP STUDIES

Book Talk: *Experiencing God* (BS-304)

Instructor: Kay Michaelis

Day: Tuesdays, beginning February 16, 2010

Time: Noon-1:30 p.m.

Course Length: 12 weeks

Embracing the Father's Heart II (DS-210B)

Instructor: Betty Rice

Day: Wednesdays, beginning February 17, 2010

Time: 6:30-8 p.m.

Course Length: 12 weeks

Shaping a Woman's Character Part II (DS-295)

Instructors: Betty Johnson and Elaine Jacobs

Day: Tuesdays, beginning February 16, 2010

Time: 6:30-8 p.m.

Course Length: 12 weeks

The Character of a Man (DS-265)

Instructor: Trelles Steptter

Day: Saturdays, beginning February 20, 2010

Time: 9-10:30 a.m.

Course Length: 12 weeks

FAMILY STUDIES

Marriage 101 (FS-225)

Instructor: JC Hendrix

Day: Mondays, beginning February 15, 2010

Time: 6:30-8 p.m.

Course Length: 8 weeks

FINANCIAL STUDIES

Managing Personal Finances Workshop *for Singles* (FS-200WA)

Facilitator: Teresa McCaskill

Date: Saturday, February 27, 2010

Time: 9 a.m.-Noon

Managing Personal Finances Workshop *for Couples* (FS-200WB)

Facilitator: Teresa McCaskill

Date: Saturday, March 27, 2010

Time: 9 a.m.-Noon

MINISTRY STUDIES

Christian Doctrine (GM-230)

Instructor: Pastor Phillip Smith, Jr.

Day: Tuesdays, beginning January 19, 2010

Time: 6:30-8 p.m.

Course Length: 10 weeks

Exegesis: How to Read the Bible and Interpret Scripture (GM-205)

Instructor: Kay Franklin

Day: Wednesdays, beginning January 20, 2010

Time: 6:30-8 p.m.

Course Length: 10 weeks

Ministerial Practice Workshop pt I (GM-203WA)

Facilitators: Larry Griffin and Elaine Jacobs

Date: Saturday, February 20, 2010

Time: 9 a.m.-3 p.m.

Ministerial Practice Workshop pt II (GM-203WB)

Facilitators: JC Hendrix and Colin LaBorde

Date: Saturday, March 13, 2010

Time: 9 a.m.-3 p.m.

REGISTRATION FORM

CCF MEMBER? Yes _____ No _____

PERSONAL INFORMATION [PLEASE PRINT LEGIBLY]

Last Name _____ First Name _____ MI _____

Street Address _____

City, State, Zip Code _____

Home Phone _____ Cell Phone _____

Work Phone _____ E-mail _____

Are you under 18? ____ No Male _____ Female _____

EMERGENCY CONTACT INFORMATION

Name _____ Relationship to You _____

Address _____

Home Phone _____ Cell Phone _____

ENROLLMENT INFORMATION

Please list the CVTS course(s) for which you are registering:

1. _____ 2. _____

3. _____ 4. _____

Signature _____ Date _____

FOR INTERNAL USE ONLY

Registration Fee \$ _____ Check # _____ Cash _____

MO# _____ CC _____

REGISTRATION FEEDBACK FORM

Thank you for registering for the CVTS spring 2010 semester. Please take a few moments to complete this registration evaluation so that we can make the process as convenient as possible.

1. On what day of the week did you register?
Sun. Mon. Tue. Wed. Thu.

2. Approximately how long (in minutes) did it take for you to register for classes?
0-5 5-10 10-15 15-20 20+

3. Did the registration process flow smoothly for you?
Yes ___ No ___ Comment: _____

4. CVTS Registration Staff was knowledgeable about the various courses offered.
True ___ False ___

5. Were your registration questions answered?
Yes ___ No ___ Comment: _____

6. According to the CVTS Code, **“Love will guide our interactions. Excellence will guide our work.”** Please let us know if you did NOT experience *love* or *excellence* during your registration.

